

**YOUTHFUL OFFENDERS PROGRAM**  
**APPLICATION PROCESS**

- 1) Download and Print the Youthful Offenders Program Application/Agreement Form;
- 2) Complete the form with as much information as possible;
  - a. *READ THROUGH THE APPLICATION/AGREEMENT THOROUGHLY;*
  - b. *USE A PEN TO COMPLETE; DO NOT USE PENCIL;*
  - c. **PRINT CLEARLY;**
  - d. *DO NOT SKIP THE EMAIL ADDRESS LINE;*
  - e. *BE SURE TO SIGN THE SECOND PAGE OF THE DOCUMENT. IF YOU ARE UNDER THE AGE OF 18, BE SURE TO HAVE YOUR PARENT SIGN THE FORM FOR YOU;*
- 3) Enclose Application/Agreement Form and Payment (**VIA MONEY ORDER ONLY**) IN AN ENVELOPE AND MAIL TO:

**CMSU YOP PROGRAM**  
**PO BOX 219**  
**DANVILLE, PA 17821**

- 4) Upon Receipt of the Application/Agreement, the Applicant will be Contacted via Email and also Hard Copy Letter informing of the Class Date and Location;

# YOP

## YOUTHFUL OFFENDERS PLEA

A 12 hour class held on Saturday and

Sunday administered

By

CMSU

DRUG & ALCOHOL

PROGRAM

P.O. BOX 219

DANVILLE, PA. 17821

(570) 275-5422

- Parents of Minors (those under the age of 18) will be required to sign permission for their son or daughter to attend; no individual under the age of 16 is eligible for this program.

### PROCEDURE

Following your arrest you need to contact the District Justice Magistrate's office IMMEDIATELY and request a summary trial hearing for the underage offense and advise you are participating in the Youthful Offenders Program.

Submit a completed YOP application and full payment (\$175) to CMSU to take the Youthful Offender Program. YOP applications can be obtained from BU Office of Student Standards, Student Standards website, area police departments (and website) and CMSU website. After CMSU receives your application and payment, you will be contacted and scheduled for classes.

Participants must complete classes within 30 days of the citation and prior to the date of SUMMARY TRIAL. Failure to comply with this time frame makes you ineligible for class participation as part of an appeal process following the summary trial date.

*If you are cited again for Underage Alcohol, Fake ID or Public Drunkenness before successful completion of the program, you will be disqualified and forfeit all fees previously paid. Additionally, if you fail to attend scheduled classes, or attend only one day of two scheduled, you must pay the additional fee of \$175.00 to reschedule.*

CMSU will notify the arresting police agency of your successful completion of the course. AT your scheduled summary trial, YOU WILL PLEAD GUILTY TO A DISORDERLY CONDUCT in exchange for withdrawal of the underage citation AND PAY ALL FINES IN FULL. (NO PAYMENT PLAN) The drivers license suspension connected to Underage offense is averted and you can petition for your record to be expunged if you remain arrest free for five years.

Applications along with your Money Order For \$175.00 made payable to CMSU YOP Program can be sent to CMSU YOP Program, PO Box 219, Danville, PA 17821

(revised 1/15/2016)

### CLASS DESCRIPTION

- The Youthful Offenders Plea is an Alcohol Education Program for first time Offenders for Underage Drinking, Public Drunkenness, or Using Fake ID's.
- The Program Offers Offenders an Alternative to a Driver's License suspension. Participants will develop an understanding of the negative impact Underage Drinking has on Families, Education, Personal Well-Being and Achievement of long term goals.
- The Program emphasizes that Underage Drinking is an Illegal Act with serious consequences.
- The Program's Objectives are attained through Education, Self Assessment, Group Discussion and Skills-Based Training.



Drug & Alcohol Services  
Columbia, Montour, Snyder and Union Counties  
P.O. Box 219  
Terrace Building, DSH  
Danville, PA 17821  
(570)275-5422 \* (570)275-6610 (fax)

**YOUTHFUL OFFENDERS PROGRAM**

**APPLICATION/AGREEMENT**

Today's Date \_\_\_\_\_

Name: \_\_\_\_\_

Permanent Address: \_\_\_\_\_

Local Address: \_\_\_\_\_

Email address: \_\_\_\_\_

Telephone(s):                      (home)                      (cell) \_\_\_\_\_

Age: \_\_\_\_\_ DOB: \_\_\_\_\_

Parent/Guardian signature required if under the age of 18; no one under 16 years of age is allowed in the program): \_\_\_\_\_

Date of Offense: \_\_\_\_\_

Charges/Citation Number: \_\_\_\_\_

Arresting Police Agency: \_\_\_\_\_

District Magistrate Office: \_\_\_\_\_

Date of Summary Trial: \_\_\_\_\_

Prior Arrests/citations: \_\_\_\_\_

YES \_\_\_\_\_ NO \_\_\_\_\_ Charges: \_\_\_\_\_

Falsifying this official document could lead to criminal prosecution

## DEFENDANT'S PROGRAM REQUIREMENTS

As part of your involvement in the Youthful Offenders Plea, you will take part in a classroom alcohol education course. This course totals 12 hours and is offered weekends on Saturday and Sunday in the Bloomsburg area. **You must attend and complete both days in the same scheduled weekend or your fee is forfeited.** It is your responsibility to make an IMMEDIATE application with full payment to CMSU Drug and Alcohol Program. You must enter a not-guilty plea by reporting to the District Magistrate on the underage alcohol violation and request a summary trial date. Send YOUR APPLICATION along with NON REFUNDABLE payment (via money order) of [REDACTED] to ensure YOU ARE SCHEDULED FOR THE NEXT AVAILABLE class PRIOR TO YOUR SUMMARY TRIAL DATE SINCE **NO CONTINUANCES WILL BE GRANTED.**

**CMSU YOP Program  
PO Box 219  
Danville, PA 17821**

*(Make money order payable to "CMSU YOP Program.")*

### CONTRACT FOR ADMISSION

The program fee must be paid in full prior to scheduling classes and is FOR FIRST TIME OFFENDERS ONLY. THIS INCLUDES ALL ALCOHOL RELATED CHARGES INCLUDING UNDERAGE DUI

1. Prior to your summary trial hearing, the officer MUST check your record to determine whether there are prior arrests for underage drinking that would disqualify you for this plea agreement
2. You are required to be on time for Classes on Saturday and Sunday. Once the door is closed, no one will be admitted. Prepare your time wisely. You must be substance (alcohol and drug) free. While in classes, should the Instructor have suspicion you are under the influence, you may be offered a breath test to prove otherwise. A positive reading or refusal of the test could lead to disqualification from the program and forfeiture of your fees.
3. You are required to dress appropriately for the classes and expected to behave in a manner that is neither disruptive nor destructive in any way, must be alert, attentive and participate in the classes.
4. The District Magistrate and arresting Police agency will be notified of your successful completion of this course by CMSU. YOU must attend the summary trial hearing scheduled at the Magistrate's office and voluntarily plead guilty to a Disorderly Conduct citation paying all associated fines in full (NO PAYMENT PLAN) in exchange for withdrawal of the Underage citation.

If you are charged with Underage Alcohol, Public Drunkenness or Fake ID, at any time before or during the completion of the Youthful Offender Class, you will be immediately dismissed from the program thereby FORFEITING all class fees. Failure to complete the program ON THE SCHEDULED DATES also FORFEITS the class fees.

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Signature *(Parent Signature if applicant is under 18 years of age)*

Date